



THE AMERICAN SCHOOL IN ENGLAND

Online Remote Learning Responsible User Agreement

Expectations and requirements during online learning program and online summer courses

These rules are a basic outline of the principles for online working:

- ✓ I will be responsible for my behaviour and actions when using technology, including the resources I access and the language I use;
- ✓ I will make sure that all my communication with students, teachers and others using technology is responsible and sensible;
- ✓ I will not deliberately browse, download, upload or forward material that could be considered offensive or illegal. If I accidentally come across any such material or any other material that makes me worried or uncomfortable I will report it immediately to my teacher or my parent;
- ✓ I will not record or take photos/screenshots of my classmates or teachers during video sessions;
- ✓ I understand that when using applications provided by the school that my use can be monitored and logged and be made available to my teachers;
- ✓ I understand that all expectations for academic honesty remain in place in the online environment;
- ✓ I understand that these rules are designed to keep me safe and that if they are not followed, school sanctions will be applied and my parent may be contacted;
- ✓ I understand that Google Meet/Zoom is an extension of the classroom and that I should conduct myself as I would in a classroom environment. All Google Meet/Zoom classes are recorded and available to those who could not participate in person. I will engage fully in these classes by:
 - Taking part in a meeting in an environment that is safe, quiet and free from distractions
 - Being on time for the virtual meeting
 - Being dressed appropriately for learning
 - Remaining attentive during sessions
 - Interacting patiently and respectfully with my teachers and peers
 - Not recording online interactions
 - Finishing the session when my teacher instructs me to do so

April 28, 2020